

PROJECT PROFILE/PLANNING WORKSHEET

1. IN ONE SENTENCE , describe your project idea. What will you do? Where? With whom? When? And why?	
2. What <i>broad categories</i> of community needs or opportunities does your project address? (<i>Think in terms of general labels or frames.</i>)	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 2px;"> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 2px;"> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 2px;"> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="width: 45%; border-bottom: 1px solid black; margin-bottom: 2px;"></div> </div>
3. Describe the <i>specific need or issue</i> in your community that your project will address.	<i>In our community, the current situation is this:</i>
4. What <i>specific changes or outcomes</i> do you intend to achieve in your community as a result of your project?	<i>We intend to achieve the following specific outcomes:</i>
5. What are the <i>major steps</i> you will need to take to make these changes happen?	
6. What <i>resources</i> will you need to accomplish these steps? (<i>People, equipment, materials, training, supplies, services, etc.</i>)	
7. Approximate total cost:	\$ _____
8. Who else has a vested interest in working with you as <i>partners</i> on this problem or opportunity?	
9. What information, tools, data, etc. will you use to decide whether your project succeeded?	
<div style="display: flex; justify-content: space-between;"> Submitted By: Phone: Date: </div>	

